

ALLOTMENTS SERVICE BENCHMARKING QUESTIONNAIRE 2010

	DESCRIPTION	Units	CARDIFF	PLYMOUTH CITY COUNCIL
		Year:	2010	2010
1	Number of allotment sites	Number	28	32
2	What is the total number of allotment tenants cultivating allotment plots?	Number	2004	1350
3	Do the allotment sites have secure boundary fencing?	Yes/No	Yes	Yes, some are better than others
4	Do all the allotment sites have hard surfaced roadways?	Yes/No	No	No
5	If No, how many do have hard surface roadways?		25	4
6	What facilities area provided?			
a	Toilets	Yes/No	Yes	Yes
b	Details		On 3 sites mains 2 site compost toilet	These are provided by approx 6 Allotment Associations
c	Water	Yes/No	Yes	Yes
d	Details		1 site without supply currently	all sites have water connection
7	Storage	Yes/No	Yes	Yes
a	Details		Brick cubicles provided on 10 sites	5 sites have allotment association buildings
8	Do you charge separately for any of these facilities?	Yes/No	Yes	No
a	Details		Rent of £10.50 annually for rental of brick cubicle	
9	How do you manage allotment repairs and maintenance?	Details	Revenue budget, direct labour force and contractors for specialist works, probation service for clearance works	Same
10	Do you collect waste from allotment sites?			
a	Green Waste	Yes/No	No	No
11	If No, how do you manage green waste?	Details	Tenants encouraged to compost on their plots or communal green bays	Tenants encouraged to compost on their plots
12	Non green waste	Yes/No	Yes	No
a	If No, how do you manage non green waste?	Details	Moved off site to authority waste disposal area budget permitting except for concrete or asbestos where contractor is used	Tenants encouraged to use civic amenity sites. Will clear fly tipped rubbish. Asbestos removal by specialist team
13	Annual allotment revenue budget 2009/2010	Number	£60,000	£73,109
14	Allotment capital budget allocation for previous financial years			No Capital Budget, revenue only
a	2002/2003	Number	£60,000	£0
b	2003/2004	Number	£60,000	£0
c	2004/2005	Number	£60,000	£0
d	2005/2006	Number	£60,000	£0
e	2006/2007	Number	£60,000	£0
f	2007/2008	Number	£60,000	£0
g	2008/2009	Number	£60,000	£0
h	2009/2010	Number	£60,000	£0
15	What allotment rental charge does the authority make?	Number	£4.48	£15.50
a	Details		Per 25sqm incl water	per 128 sq m plot
16	Does the authority offer concessions?	Yes/No	Yes	No
a	If Yes, what are they?	Details	50% over 60s or MAX card holder	
17	How much rental income was generated in 2009/2010?	Number	£50,000	£27,125.00
18	Does the authority directly manage the allotment sites?	Yes/No	Yes	Yes
a	If No, what other arrangements are in place?	Details	Local management agreement taken up by 6 sites	2 sites part leased to projects
19	Does the authority employ dedicated allotment officers / staff?	Yes/No	Yes	Yes
20	What is the annual officer time (hours) spent on allotment management per annum?	Number	37hrs per week	37hrs per week
21	How often does the Council formally meet with allotment site associations or other recognised allotment bodies?	Frequency	bi monthly	Quarterly
22	Does your authority consult allotment tenants individually?	Yes/No	Yes	Yes
23	Does your authority carry out any routine grounds maintenance operations on allotment sites?	Yes/No	Yes	Yes
24	Grass mowing	Yes/No	Yes	Yes

25	Hedge cutting	Yes/No	Yes	Yes
26	Hard surface weed control	Yes/No	Yes	No
27	Other?	Details	Removal of non green waste on ad hoc basis budget permitting	Japanese Knotweed Treatment and fly tipping
28	Does your authority carry out non-routine grounds maintenance operations on allotment sites?	Yes/No	Yes	Yes
29	Overgrown plot clearance	Yes/No	Yes	Yes
30	Plot preparation (for new tenants)	Yes/No	No	Yes
31	Tree pruning	Yes/No	Yes	Yes
32	Other?	Details		